

# Automatic Bill Payment Authorization

Send us this form to have your bill automatically deducted from your checking or savings account each month. The amount deducted will be the total amount due on your bill. Deductions are taken the 17<sup>th</sup> of each month. You'll still receive a bill statement in the mail so you'll know exactly how much to deduct each month. This form must be received in our office by the 28<sup>th</sup> of the month for your next month's bill to be drafted. Mail with a voided check to Menard Electric Cooperative, PO Box 200, Petersburg, IL 62675.

Name: \_\_\_\_\_ SS# (last four digits) \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Map Location #: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Account # \_\_\_\_\_

\_\_\_\_\_ Checking acct. \_\_\_\_\_ Savings acct.

I, \_\_\_\_\_, authorize Menard Electric Cooperative (MEC) to draw monthly bank drafts through the automatic plan (ACH) on the account shown above for the payment of my electric bill in full and any other services I authorize. I understand that I may discontinue my participation at any time by notifying MEC in writing. Both Menard Electric Cooperative and the bank may terminate this agreement with 10 days written notice. I understand that MEC reserves the right to limit participation in this program to customers whose accounts are in good standing. I understand the amount of my bill each month will be drafted on the 17<sup>th</sup> or next business day after. I understand that if funds are not available in my account for the draft to clear, there will be a charge posted to my MEC account, for NSF, and I will still be required to make full payment before the due date of the bill.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

